

CITY OF VANCOUVERREGULAR COUNCIL MEETING

A Regular meeting of the Council of the City of Vancouver was held on Tuesday, July 4, 1972, in the Council Chamber, at approximately 9:30 a.m.

PRESENT: His Worship the Mayor
Aldermen Adams, Broome, Calder, Hardwick, Linnell,
Phillips, Rankin, Sweeney and Wilson

ABSENT: Alderman Bird

CLERK TO THE COUNCIL: R. Thompson.

PRAYER

The proceedings in the Council Chamber were opened with prayer.

'IN CAMERA' MEETING

The Council agreed to an 'In Camera' meeting later this day.

ADOPTION OF MINUTES

MOVED by Alderman Broome,
SECONDED by Alderman Linnell,

THAT the Minutes of the Special Council Meeting (Public Hearing), dated April 20, 1972, be adopted.

- CARRIED.

MOVED by Alderman Broome,
SECONDED by Alderman Linnell,

THAT the Minutes of the Regular Council Meeting (including 'In Camera'), dated June 27, 1972, be adopted.

- CARRIED.

COMMITTEE OF THE WHOLE

MOVED by Alderman Adams,
SECONDED by Alderman Linnell,

THAT the Council resolve itself into Committee of the Whole, His Worship the Mayor in the Chair.

- CARRIED.

DELEGATIONS

Delegations were heard by Council on a variety of matters:

- (a) Champlain Heights:
Sites 19 and 20

Delegations were heard from United Co-operative Housing Society (Mrs. S. Schmid), and Fraserview Killarney Area Council (Rev. Erb and Mrs. Vanstone). A brief was submitted by Mrs. Schmid.

DELEGATIONS (continued)

(b) Indigent Burials

On the subject of a contract for indigent burials, delegations were heard from the Vancouver Funeral Directors (Mr. W. S. Owen), First Memorial Services Ltd. (Mr. W. A. Street); and City Memorial Undertaking Services Ltd. (Mr. Ronald W. Cannon). Briefs were presented by Mr. Owen and Mr. Cannon.

(c) Proposed Closure of Yew Street,
from Cornwall Ave. to York Ave.

Delegations were heard from the Kitsilano Area Resources Council (Mr. Brian Mason), Kitsilano merchants (Mr. Wood), Kitsilano Ratepayers Assoc. (Mr. G. F. Moul), and Kitsilano Chamber of Commerce (Evelyn Dykes). An additional delegate, Mr. F. Coletta, appeared on behalf of those merchants reported by him to be in favour of the project.

(d) Vancouver Public Aquarium
Assoc.: Financial Problem

Dr. M. Newman, and Mr. David Lawson, President of the Vancouver Public Aquarium Association, appeared in support of their request for a grant.

During the hearing of delegations, and at approximately 10:45 a.m., the Council recessed to reassemble in the Mayor's Office to hold an 'In Camera' meeting. The Council reconvened in open session in the Council Chamber at 11:15 a.m., with the same personnel present. The Council recessed at approximately 12:00 noon, at which time the last of the delegations had been heard.

The Council, still in Committee of the Whole, reconvened at 2:00 p.m. in the Council Chamber with the following members present:

PRESENT: His Worship the Mayor
Aldermen Adams, Broome, Calder, Hardwick,
Linnell, Phillips, Rankin, Sweeney
and Wilson

ABSENT: Alderman Bird

UNFINISHED BUSINESS

Indigent Burials

On March 28, 1972, Council deferred further action, in response to a request for the hearing of a delegation.

At today's Council meeting, the group of Vancouver Funeral Directors was represented by Mr. W. S. Owen, First Memorial Services Ltd. by Mr. W. A. Street, and City Memorial Undertaking Services Ltd. by Mr. R. W. Cannon.

On March 28, 1972, Council had before it a Board of Administration report, dated March 27, 1972, which set out the immediate history of this matter, and contained a recommendation. The report reads as follows:

cont'd....

UNFINISHED BUSINESS (cont'd)

Indigent Burials (cont'd)

'The Director of Welfare and Rehabilitation reports as follows:

"On February 8, 1972, City Council rescinded a resolution of January 11, 1972 and passed the following resolution:

"That this whole matter be referred to the Board of Administration to negotiate with the Vancouver Funeral Directors, the details, including the cost to the City, to provide the service of handling indigent burials, for a set term of three years.

In cooperation with the Corporation Counsel, the Director of Welfare and Rehabilitation has negotiated a contract with eleven Vancouver Funeral Directors. We had assumed that the group of eleven included all Vancouver based funeral homes. Within the past week we discovered that there is one additional funeral home and are currently exploring whether this company is interested in participating in the same contract. In consideration of this development, it will be necessary to make provision for the inclusion of additional funeral homes that may become established in the City of Vancouver during the period of the contract. The inclusion of any additional funeral homes would be on the basis of their ability to meet the specifications and terms of the contract.

This new contract will replace the current contract with First Memorial Services Limited which expires on April 7, 1972. The new contract is for a term period slightly in excess of three years, namely April 8, 1972 to April 30, 1975.

The new contract can be terminated by either party following sixty days notice.

Under the new contract, the cost for the burial of indigents will be \$170.00 plus \$5.00 where clergy is required. This amount is \$10.00 less than the existing contract with First Memorial Service Limited. There is no reduction in quantity or quality of service.

Application of the new contract will necessitate our Department assigning a particular month to a particular funeral home. This same procedure was followed prior to the present arrangement with First Memorial Limited.

RECOMMENDATION:

THAT a contract for Indigent Burials be entered into with any or all funeral homes located and in business in the City of Vancouver on the basis of the contract specifications and for a price of \$175 per indigent burial, including ministerial services, the contract to be on a term definite from April 8, 1972 to April 30, 1975, and satisfactory to the Corporation Counsel.

YOUR BOARD RECOMMENES that the foregoing report from the Director of Welfare and Rehabilitation be approved by Council.'

(dated March 27, 1972)

In summary the three delegations made the following requests:

W.S. Owen	An agreement with the Vancouver Funeral Directors
W.A. Street	A call for tenders
R.W. Cannon	Consideration of a bid to do the services

In addition the Council received a letter dated June 28, 1972, from Forest Lawn which was in the form of a bid to provide funeral services for the City.

cont'd....

UNFINISHED BUSINESS (cont'd)

Indigent Burials (cont'd)

MOVED by Ald. Rankin,
THAT the Board of Administration be requested to arrange for the calling of tenders, or bids, for the provision of funeral services in the City in respect of indigent persons, it being understood that the bid call will be based on a one-year contract and it will stipulate that Vancouver churches will be used for services if so desired by patrons of the funeral parlour having the City burials.

- CARRIED

A recorded vote was called for and the vote was as follows:

FOR THE MOTION

AGAINST THE MOTION

Alderman Broome
Alderman Calder
Alderman Hardwick
Alderman Linnell
Alderman Phillips
Alderman Rankin

His Worship the Mayor
Alderman Adams
Alderman Sweeney
Alderman Wilson

The motion was declared carried.

COMMUNICATIONS OR PETITIONS

- 1. 1974 Grey Cup Game:
Receipt of Vancouver's Invitation

MOVED by Ald. Adams,
THAT the letter dated June 15, 1972, from the Canadian Football League acknowledging receipt of the City's invitation to hold the 1974 Grey Cup Game in Vancouver, be received for information.

- CARRIED

- 2. Conference: Canadian Association of
Housing and Renewal - Saint John, N.B.

MOVED by Ald. Adams,
THAT the communication from Mayor Lockhart, Mayor of the City of Saint John, New Brunswick, inviting representation from the Vancouver City Council to the 1972 Conference of the Canadian Association of Housing and Renewal, to be held from September 10 to 12, be received for information.

- CARRIED

- 3. Block 42 Presentation of Plans:
Pacific Centre Limited

In response to a written request dated June 30, 1972, by Pacific Centre Limited, it was,

MOVED by Ald. Phillips,
THAT the Council agree to include a presentation by Pacific Centre Limited of their plans in connection with Block 42, as a part of the July 18th Agenda of Council.

- CARRIED

BOARD OF ADMINISTRATION AND OTHER REPORTS

A. Board of Administration,
GENERAL REPORT, June 30, 1972

Works and Utility Matters

Closure of Lane: North of Charles Street
at Kamloops Street - Canada Safeway (Clause 1)

The Board of Administration submitted a recommendation for the closing of the east-west lane North of Charles Street and Westerly from Kamloops Street. Alderman Rankin brought to the attention of Council some of the problems being faced as a result of the operation of the store in question as a discount store which he said made it a City-wide service rather than a local service.

MOVED by Ald. Rankin,
THAT Clause 1 of the report of the Board of Administration (Works and Utility matters), dated June 30, 1972, be tabled to the next meeting of Council and in the meantime a Report Reference be arranged on the Safeway establishment at this location.

- CARRIED

Planting Trees in Downtown Area (Clause 5)

The Board of Administration submitted a comprehensive report on the question of planting of trees in the downtown area, proposing a program involving the planting of trees in the ground rather than in planters.

MOVED by Ald. Broome,
THAT Clause 5 of the report of the Board of Administration (Works and Utility matters), dated June 30, 1972, be referred to the Standing Committee on General Purposes for discussion with parties involved and for recommendation to Council;

FURTHER THAT a Report Reference be presented to the Committee by the City Engineer and Superintendent of Parks, and the Downtown Business Association be invited to participate in the discussions.

- CARRIED

Yew Street: Request of Closure
Cornwall Avenue to York Street (Clause 7)

The City Engineer, through the Board of Administration, reported on requests for the street closing noted above for the purpose of creating a pedestrian mall intended to provide social and recreational space for residents of Kitsilano. The Board of Administration submitted the City Engineer's report for consideration of Council and proposed a list of conditions to be applied if Council approves.

MOVED by Ald. Rankin,
THAT the closure of Yew Street from Cornwall Avenue to York Street be approved, subject to the conditions set out in Clause 7 of the Board of Administration report.

- LOST

MOVED by Ald. Sweeney,
THAT the requested street closure for the creation of a pedestrian mall be not approved at the location proposed, being Yew Street from Cornwall Avenue to York Street.

- CARRIED

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BOARD OF ADMINISTRATION AND OTHER REPORTS (cont'd)

Balance of Works and Utility Matters

MOVED by Ald. Adams,
THAT Clauses 2, 3, 4 and 6 of the report of the Board of Administration (Works and Utility matters), dated June 30, 1972, be adopted.

- CARRIED

Building and Planning Matters

MOVED by Ald. Broome,
THAT, in respect of the report of the Board of Administration (Building and Planning matters), dated June 30, 1972, Clause 1 be adopted and Clause 2 received for information.

- CARRIED

Fire and Traffic Matters

Pacific National Exhibition
Stables and Fire Safeguards

In connection with the report of the Board of Administration (Fire and Traffic matters), dated June 30, 1972, a letter, dated July 3, 1972, was received from the B.C. Jockey Club requesting that the Club and the Horsemen's Benevolent and Protective Association be allowed to make representations to Council.

MOVED by Ald. Wilson,
THAT consideration of this clause regarding P.N.E. stables and fire safeguards be postponed to July 18, 1972, and arrangements be made to have representation from the B.C. Jockey Club, Horsemen's Benevolent and Protective Association, P.N.E., Fire Chief and the Medical Health Officer.

- CARRIED

Finance Matters

MOVED by Ald. Adams,
THAT, in respect of the report of the Board of Administration (Finance matters), dated June 30, 1972, Clauses 1, 2 and 4 be adopted and Clause 3 received for information.

- CARRIED

B. Personnel Matters,
June 30, 1972

Additional Committee Clerk and Salary Review:
City Clerk's Department (Clause 2)

It was agreed to defer consideration of this clause to an 'In Camera' meeting this day.

MOVED by Ald. Phillips,
THAT Clauses 1 and 3 of the report of the Board of Administration (Personnel Matters, Supplementary), dated June 30, 1972, be adopted.

- CARRIED

C. Property Matters,
June 30, 1972

Sale of Property: E/S Wall Street
Between Dundas and Oxford Street (Clause 4)

It was agreed to defer consideration of this clause to an 'In Camera' meeting this day.

MOVED by Ald. Broome,
THAT Clauses 1, 2, 3 and 5 of the report of the Board of Administration (Property matters), dated June 30, 1972, be adopted.

- CARRIED

BOARD OF ADMINISTRATION AND OTHER REPORTS (cont'd)

D. Champlain Heights:
Sites 19 and 20

The Board of Administration, under date of June 28, 1972, submitted a report dealing with the method of disposal by the City of Sites 19 and 20 in Champlain Heights. The report of the Board, which was prepared by the Director of Planning and Civic Development, the Director of Finance, and the Director of Social Planning/Community Development, contains a resume of the matter, some statistical information with regard to income levels for private and public housing, and develops four methods of marketing the property:

1. Competitive price
2. Competitive design with fixed price
3. Competitive design and minimum price
4. No competition - direct sale.

The report of the Board concluded with the following recommendations. It is noticed that No. 3 is in the form of a Consideration.

✓ RECOMMENDATIONS:

It is RECOMMENDED THAT:

1. Linear townhouse Sites 12 and 13 be sold on the basis of highest bid in accordance with Council's resolution of November 15th, 1971 and in addition that townhouse Site 14 be sold on the same basis.
2. Townhouse Sites 19 and 20 be marketed for housing in approximately the \$25,000-\$30,000 price range.
3. City Council select the method of marketing Sites 19 and 20 to be one of the following:
 - (a) competitive price
 - (b) competitive design and fixed price
 - (c) competitive design and minimum price
4. City Council instruct its officials to consult with Central Mortgage and Housing Corporation and the Greater Vancouver Regional District as to the possibility of interspersing within the development of Sites 19 and 20, approximately 10% of the units for sale directly to C.M.H.C. for subsidized rental housing or for sale direct to low-income persons as determined by C.M.H.C. This matter, together with conditions of sale would subsequently be reported to Council for approval.
5. The Conditions of Development pertaining to Sites 12, 13, 14, 19 and 20 be amended to:
 - (a) reduce the unit density from 18 units per net acre to 16 units per net acre.
 - (b) increase the site coverage of buildings, parking and vehicular access to 45% of the total site area and be generally in accordance with Appendix V.

Your Board RECOMMENDS that the report of the Director of Planning and Civic Development, the Director of Finance and the Director of Social Planning/Community Development be approved.

cont'd....

BOARD OF ADMINISTRATION AND OTHER REPORTS (cont'd)

Champlain Heights:
Sites 19 and 20 (cont'd)

The Vancouver City Planning Commission, by letter dated June 30, 1972, asked that the subject matter be deferred so that the Commission could report to Council following its meeting with the members of the Area Council.

MOVED by Ald. Broome,

THAT the report of the Board of Administration, dated June 28, 1972, re Champlain Heights, Sites 19 and 20, be tabled pending the submission of a report from the Vancouver City Planning Commission following its meeting with the Area Council.

- CARRIED

E. Vancouver Public Aquarium Association:
Request for Financial Assistance

The Board of Administration submitted a report, dated June 30, 1972, prepared by the Director of Finance, commenting on the request for financial assistance by the Vancouver Public Aquarium Association. The Vancouver Public Aquarium Association request, and the comments of the Director of Finance, were submitted by the Board of Administration for Council consideration.

The request of the Aquarium Association was set out in its letter of June 21, 1972, and is in the form of a request for financial aid because of the loss of \$53,222 in revenue arising out of the loss of business caused by the recent strike of civic employees. The Aquarium Association noted that it has been required to borrow funds from the bank to meet its current obligations.

The Council considered whether to assist the Association and if so, in what form. A series of motions were offered dealing with a grant in the following amounts to be made to the Association and which were put by the Chair in the order of the largest amount first.

MOVED by Ald. Broome,

THAT, in accordance with the request of the Vancouver Public Aquarium Association, a grant in the amount of \$53,220 be made to the Association to assist the Association in meeting financial obligations arising out of the effects of the strike of Civic employees.

- LOST

MOVED by Ald. Rankin,

THAT, in accordance with the request of the Vancouver Public Aquarium Association, a grant in the amount of \$40,000 be made to the Association to assist the Association in meeting financial obligations arising out of the effects of the strike of Civic employees.

- LOST

MOVED by Ald. Linnell,

THAT, in accordance with the request of the Vancouver Public Aquarium Association, a grant in the amount of \$30,000 plus an additional \$10,000 if matched by senior governments, be made to the Association to assist the Association in meeting financial obligations arising out of the effects of the strike of Civic employees.

- LOST

cont'd....

BOARD OF ADMINISTRATION AND OTHER REPORTS (cont'd)

Vancouver Public Aquarium Association:
Request for Financial Assistance (cont'd)

MOVED by Ald. Adams,

THAT, in connection with the financial problems arising out of the recent strike of Civic employees which have materially reduced the revenues of the Association, a grant in the amount of \$30,000 be made to the Vancouver Public Aquarium Association and they be advised that they may, if they wish, make a further approach to Council at the end of October for further assistance if required, such application to be accompanied by appropriate financial statements.

- CARRIED BY THE
REQUIRED MAJORITY.

F. Van Dusen Botanical Gardens:
Establishment of Position of Director

The Board of Administration, under date of June 27, 1972, submitted the following report:

The Board of Parks and Public Recreation at its meeting of December 13, 1971, resolved:

"THAT the Board request City Council to establish, as soon as possible, a new position of 'Director' for the Van Dusen Botanical Gardens, so the Board may proceed with advertising and appointment."

The A/Director of Personnel Services and the Administrative Analyst have now reviewed the request with the Superintendent and Deputy Superintendent of Parks and report as follows:

1. Administrative Analyst's Report

"City Council approved a development permit for the construction of the Van Dusen Gardens on June 18, 1970. Final approval of \$2,000,000 for the purchase of the property was approved following ratification of an agreement with the Provincial Government and the Vancouver Foundation on June 15, 1971.

The landscape development was commenced in September 1971, and it is estimated that basic development will be completed in 1975 at an initial cost of \$666,666.

It is expected that this operation will eventually become revenue producing and self-supporting.

Attached to this report is a summary of the purpose of the Botanical Gardens, an outline of plantings, the relationship of the Van Dusen Botanical Gardens to the University Botanical Gardens and a probable staff complement.

RECOMMENDATION

I recommend that a new position be established in the Park services in accordance with the report of the Acting Director of Personnel Services which follows, and auto allowance be granted on the regular basis."

2. Report of the A/Director of Personnel Services

"I have reviewed the proposed duties and responsibilities of one new position of Curator - Van Dusen Botanical Garden.

The incumbent will perform specialized supervisory and administrative work in directing and coordinating the work of staff involved in the day-to-day operation of the Van Dusen Botanical Garden. Initially, the Curator will direct the planting and cataloguing of plant material throughout the gardens. Under the general direction of the Deputy Superintendent of Parks, an employee of this class will plan, organize and assess the operation of the garden; plan, direct and review the work of subordinates; will maintain liaison with the Advisory Board (Botanic Garden), other associations and groups, and will assist in the development of a variety of educational programs.

cont'd.....

BOARD OF ADMINISTRATION AND OTHER REPORTS (cont'd)

Van Dusen Botanical Gardens:
Establishment of Position of Director
(cont'd)

I have prepared and attached a new class specification of Curator - Van Dusen Botanical Garden, No. 1046 to describe the duties to be performed.

This position is to be excluded from the bargaining unit as the incumbent will have the authority to engage and dismiss staff, will have access to confidential files and information relating to and will participate in making a number of recommendations for changes in methods and procedures of operation that may affect wage and/or salary rates, work loads, working conditions, manpower development or reductions, changes or increases in employment.

The estimated recurring annual cost of this proposal determined by the final step in the pay range at 1971 (2nd half) rates and including fringe benefits at 23% and regular auto allowance will be \$16,446.

SUMMARY

<u>Incumbent</u>	<u>Proposed Classification</u>	<u>Effective Date</u>
New Position	Curator - Van Dusen Botanical Garden P.G. 27 (\$883-1060)	When adopted

RECOMMENDATION

There is no comparable external match for this position and internally it is equitably rated at Pay Grade 27 (\$883-1060) and I recommend it so be classified effective when adopted.

I further recommend that advance approval be granted to appoint to this position up to and including the top step of the salary range.

The probationary period will be one year."

3. Report of the Superintendent of Parks

"I concur with the reports of the A/Director of Personnel Services and the Administrative Analyst and recommend that the salary, fringe benefits and auto allowance costs of the position be charged to the cost of development until completed in 1975."

4. Summary of Recommendations

It is recommended that:

- (a) a permanent position of "Curator - Van Dusen Gardens" be established at Pay Grade 27 (\$883-1060) 1971 rates and auto allowance be granted on the regular basis.
- (b) the class specification for the position (#1046) be adopted.
- (c) approval be granted to appoint to this position up to and including the top step of the salary range.
- (d) the position be excluded from the bargaining unit.
- (e) the costs of the position be charged to the cost of development until completed.

Your Board RECOMMEND approval of the foregoing recommendations.

MOVED by Ald. Hardwick,
THAT the foregoing report of the Board of Administration be approved.

- CARRIED

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BOARD OF ADMINISTRATION AND OTHER REPORTS (cont'd)G. Overtime Work and Temporary Help
required resulting from Strike

The Board of Administration, under date of June 30, 1972, submitted a report dealing with overtime work and temporary help required to recover from the effects of the strike of Civic employees in the Civic Departments, Park Board and Police Department. The report is in two parts, part I dealing with recommendations and part II proposing items for Council consideration.

Civic Departments

The following is extracted from that portion of the Board of Administration report dealing with Civic Departments:

<u>Details</u>	<u>Amount Requested \$</u>	<u>Amount Recommended \$</u>
<u>Finance Department</u>		
1. Assessment Division		
(a) Field work for 1973 land, building, machinery and business tax rolls and 1972 supplementary business tax rolls	49,711	
(b) Land registry office ownership changes, sales analysis, clerical work, etc.	<u>7,677</u>	
	<u>57,388</u>	57,388
2. Accounts Division		
(a) Payroll up-dating and adjustments	2,207	
(b) General Accounting	<u>380</u>	
	<u>2,587</u>	2,587
3. Data Processing Division		
(a) Voters lists - key punching	1,200	
(b) Payroll, tax receipts and assessment key punching	<u>630</u>	
	<u>1,830</u>	1,830
4. Purchasing Division		
(a) Furniture and equipment purchases	3,357	1,187
(b) Invoice processing	<u>313</u>	<u>313</u>
	<u>3,670</u>	<u>1,500</u>
5. Property & Insurance Office		
(a) Clerical and inspection work	212	212
	<u>65,687</u>	<u>63,517</u>
<u>Engineering Department</u>		
1. Office of City Engineer		
(a) Clerical and filing backlog	200	
2. Planning & Control Division		
(a) Vehicle maintenance and clerical work	1,530	
3. Sanitation Branch		
(a) Clean-up of refuse	30,000	
	<u>31,730</u>	<u>31,730</u>

cont'd....

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BOARD OF ADMINISTRATION AND OTHER REPORTS (cont'd)

Overtime Work and Temporary Help
required resulting from Strike (cont'd)

<u>Department of Permits and Licenses (Note 1)</u>	<u>Amount Requested \$</u>	<u>Amount Recommended \$</u>
1. Administrative, Inspection and Development Divisions	15,500	5,000
2. Construction Division		
(a) Office cleaning and building repairs	4,705	Ø
	<u>20,205</u>	<u>5,000</u>
Note 1. An interim allowance of \$5,000 is being recommended pending further review of the catch-up work proposed by the Director of Permits and Licenses.		
<u>City Clerk</u>		
1. General Office		
(a) General office, Council and Committee clerical work	543	543
2. Voters' List Division		
(a) Voters' List preparation	4,979	4,709
	<u>5,522</u>	<u>5,252</u>
<u>Planning & Civic Development</u>		
(a) Zoning and development permits	1,800	500
(b) Drafting	520	520
(c) Clerical	1,250	500
	<u>3,570</u>	<u>1,520</u>
<u>Health Department</u>		
1. City Analyst's Laboratory		
(a) Coroner's toxicology cases	2,512	2,512
<u>Personnel Services Department</u>		
(a) Employment and training	1,394	500
(b) Compensation and records	700	605
(c) Labour relations	190	Ø
	<u>2,284</u>	<u>1,105</u>
<u>Provincial Court</u>		
(a) Clerical work in criminal division	558	
(b) Clerical work in traffic division	328	
	<u>886</u>	<u>886</u>
Total All Civic Departments	<u>\$ 132,396</u>	<u>\$ 111,522</u>

MOVED by Ald. Broome,
THAT, in accordance with the recommendation of the Board of Administration and as set out in detail in the foregoing excerpt from the Board's report, an amount of \$111,522 be approved for essential overtime work and temporary help for Civic Departments, re catch-up work required due to the strike, subject to a further review of the requirements of the Department of Permits and Licenses.

- CARRIED

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BOARD OF ADMINISTRATION AND OTHER REPORTS (cont'd)Overtime Work and Temporary Help
required resulting from Strike (cont'd)Park Board Overtime and Temporary Help Requirements

The Board of Administration reported on the following summary of funds requested by the Park Board:

A. Operating Accounts

1. Parks General		
(a) Clean-up litter, extra grass etc.	\$ 58,000	
(b) Rejuvenate, fertilize and weed control-turf and planted areas	<u>15,000</u>	73,000
2. Stanley Park		
(a) Forestry replanting, restoration and brush control	10,000	
(b) Garden fertilizing, weed control, clean-up etc.	17,300	
(c) Brockton Point clean up track resurfacing, etc.	2,100	
(d) Sports area clean-up	<u>3,000</u>	32,400
3. Sunset Nursery		
(a) Weed clean-up, spraying and control	\$	\$ 5,100
4. Surrey Tree Nursery		
(a) Weed clean-up, spraying and control	2,550	
(b) Loss of young trees and trimming	<u>2,200</u>	4,750
5. Queen Elizabeth Park		
(a) Clean-up and weed control	14,600	
(b) Plant and lawn rejuvenation and fertilizing	<u>3,700</u>	18,300
6. Central Park		
(a) Clean-up and weed control	4,600	
(b) Renovate greens and fairways	<u>1,500</u>	6,100
7. Works and Buildings		
(a) Damage, glass breakage and loss of refust drums		2,358
Total Parks Operating Accounts		<u>\$142,008</u>

B. Bloedel Conservatory

(a) Replace displays	\$ 1,300	
(b) Repair damage to dome, lights and lantern	<u>3,450</u>	\$ 4,750

Profits and losses from the operation of the conservatory are transferred to a reserve. The accumulated profits held in this reserve at December 31, 1971, which can be used only for conservatory purposes, amounted to \$18,580. The Director of Finance recommends that the foregoing extra-ordinary costs of \$4,750 due to the strike be charged against the Bloedel Conservatory accumulated profits of prior years.

cont'd....

BOARD OF ADMINISTRATION AND OTHER REPORTS (cont'd)

Overtime Work and Temporary Help
required resulting from Strike (cont'd)

Park Board Overtime and Temporary Help Requirements

C. Parks Income Operations

Renovation and clean-up of greens and fairways

1. Frasersview Golf Course	\$ 13,800	
2. McCleery Golf Course	19,296	
3. Stanley Park pitch and putt	5,800	
4. Queen Elizabeth pitch and putt	6,800	
5. Rupert Park pitch and putt	<u>4,600</u>	
		<u>\$ 50,296</u>

The Parks Board is permitted to utilize net profits from income operations, estimated at \$300,000 in 1972, for capital expenditures on income producing facilities. If estimated net profits are not realized, the Parks Board is required to reduce their capital expenditures on income producing facilities accordingly. In 1971, for example, the actual net profit was \$65,000 less than the \$300,000 estimated due to poor weather conditions.

The Director of Finance therefore recommends that the \$50,296 extraordinary Income Operations costs due to strike be a charge against income operations net profits and that the related capital expenditures budget be reduced accordingly.

(a) Parks Operating Costs

MOVED by Ald. Phillips,

THAT the Parks Operating Costs be tabled and the Park Board be given an opportunity to be represented at Council for further discussion.

- LOST

MOVED by Ald. Rankin ,

THAT the sum of \$71,004, being one-half of the summarized Parks Operating Costs, be provided for at the present time and the Board of Administration be requested to report back as to further needs and requirements of the Park Board arising out of the recent strike of Civic employees.

- CARRIED

(b) Bloedel Conservatory

MOVED by Ald. Adams,

THAT a sum in the amount of \$4,750 be provided in connection with overtime and temporary help at the Bloedel Conservatory; this amount to be charged to the accumulated profits of prior years of the Bloedel Conservatory.

- CARRIED

(c) Parks Income Operations

MOVED by Ald. Adams,

THAT the sum of \$50,296 be provided for overtime and temporary help in connection with Parks Income Operations, which sum be charged against any profits from Income Operations.

- CARRIED

cont'd.....

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BOARD OF ADMINISTRATION AND OTHER REPORTS (cont'd)

Overtime Work and Temporary Help
required resulting from Strike (cont'd)

Police Department Overtime and Temporary Help Requirements

The Board of Administration report summarized the following requirements of the Police Department for overtime and temporary help as a result of the strike of Civic employees:

(a) Indexing and filing records	\$ 6,710	
(b) Coding, punching and recording statistical, accident and case reports etc.	3,355	
(c) Other clerical and building service backlog	<u>1,388</u>	
		<u>\$ 11,453</u>

MOVED by Ald. Sweeney,

THAT an amount of \$11,453 be provided for overtime and temporary help required by the Police Department in connection with the recent strike of Civic employees.

- CARRIED

H. Report of Special Committee re
Illegal Suites - Hardship Cases

The Special Committee re Illegal Suites - Hardship Cases submitted the following report dated June 21, 1972:

"The Committee of Officials has considered the following requests under the policy established by Council concerning Illegal Suites - Hardship Cases, and reports as follows:

- (a) The following applications recommended for approval by the sub-committee, be approved:

Mr. Hong Hoy (owner), 1538 East Pender Street
 Mrs. Catherine J. Barton (owner), 4438 John Street
 Mrs. Alice A. Daley (tenant), 7012 Vivian Street
 Mrs. Inge Eva Blucke (owner), 5091 Slocan Street
 Flora Harry (tenant), 580 West 21st Avenue
 Mrs. Connie Coakley (tenant), 829 S.E. Marine Drive
 Mr. William Lamberton (owner), 7049 Argyle Street
 Mrs. Laura Munro (owner), 3525 Adanac Street
 Mrs. Nancy Fortin (tenant), 322 East 18th Avenue
 Mrs. Annie McDonell (owner), 545 East 49th Avenue
 Miss Marilyn Christian (tenant), 2621 Columbia Street
 Mrs. Betty R. Traff (owner), 3339 Monmouth Street
 Mrs. Alice Blaney (tenant), #4 - 6128 Chester Street
 Mrs. Inga Einarson (tenant), #2 - 6128 Chester Street

- (b) the following applications be approved for one year from the date of this Resolution:

Mr. Ronald Whalen (tenant), 18 East 21st Avenue
 Mr. Fulvio Vescovi (tenant), 560 East 26th Avenue
 Mr. Parduman Singh Hundal (owner), 214 East 63rd Avenue
 Miss Linda M. Cole (tenant), 4825 Quebec Street
 Miss Judy Neyedli (owner), 2322 East 33rd Avenue
 Mr. Mon Ham Wong)
 Mrs. Hom Fook Kai (mother) (owners), 200 East 22nd Avenue
 Mr. Vido Peric (owner), 2569 Pandora Street

cont'd....

Regular Council, July 4, 1972 16

BOARD OF ADMINISTRATION AND OTHER REPORTS (cont'd)

Report of Special Committee re
Illegal Suites - Hardship Cases (cont'd)

- (c) the following applications be approved for six months from the date of this resolution:

Mr. Lyall Steel (tenant), 1878 Whyte Avenue
Mr. James Rance (tenant), 3352 Ontario Street

- (d) the following applications be not approved:

Mr. Pat Field (tenant), 2063 West 37th Avenue
Mr. Alex Lorenzon (owner), 2895 East 19th Avenue
Mr. Giovanni Patricelli (owner), 3304 Venables Street

- (e) in respect to the above-mentioned, the City Building Inspector be instructed to withhold enforcement action and to carry out the policy as adopted by Council on December 17, 1963, and as amended by Council on November 10, 1964."

MOVED by Ald. Adams,

THAT the foregoing report of the Special Committee re Illegal Suites - Hardship Cases, containing clauses (a) to (e), be approved.

- CARRIED

I. Simulator Project Work Session
July 17 - 19, 1972
Yellowpoint Lodge, Vancouver Island

The Board of Administration, under date of June 29, 1972, submitted the following report:

The Director of Planning & Civic Development reports as follows:

"The Core Group (Management Group) of the Inter-Institutional Policy Simulator (IIPS Project), comprised of representatives from the Federal and Provincial Governments, Greater Vancouver Regional District, City of Vancouver and the University of British Columbia, has spent considerable time since January 1972 working on organizational and operational changes and improvements in IIPS. While much progress has been made as a result of meetings so far, all Core Group members are of the opinion that three days' continuous work away from normal activities and interruptions is required to resolve organizational and management questions, decide on research priorities and consider future directions for IIPS. It would be held in the form of a seminar.

The meeting place agreed upon is Yellow Point Lodge located about 19 miles south of Nanaimo on Vancouver Island. It is a retreat used by business and other groups in dealing with the kinds of questions currently faced by the Core Group of IIPS. The meeting would involve the following City staff:

W.E. Graham or his nominee) both principals will be

W.H. Curtis or his nominee) on vacation

P.D. Leckie, Deputy Director of Finance

M. F. Egan, Director, Social Planning/Community Development

The cost should not exceed \$400 and can come from the City's 1972 approved budget for IIPS.

It is therefore recommended that leave of absence with pay for four staff members (senior representatives of Planning, Engineering, Social Planning and Finance) be approved for three days (July 17, 18 and 19) and the cost of approximately \$400 be paid from the City's 1972 budget for IIPS."

Your Board RECOMMENDS that the report of the Director of Planning & Civic Development be approved.

cont'd....

Regular Council, July 4, 1972 17

BOARD OF ADMINISTRATION AND OTHER REPORTS (cont'd)

Simulator Project Work Session (cont'd)

MOVED by Ald. Broome,
 THAT the foregoing report of the Board of Administration
 be approved.

- CARRIED

COMMITTEE OF THE WHOLE

MOVED by Ald. Wilson,
 THAT the Committee of the Whole rise and report.

- CARRIED

MOVED by Ald. Adams,
 SECONDED by Ald. Phillips,
 THAT the report of the Committee of the Whole be adopted.

- CARRIED

BY-LAWS

1. DEBENTURE BY-LAW IN THE
 AMOUNT OF \$648,000

MOVED by Ald. Adams,
 SECONDED by Ald. Broome,
 THAT leave be given to introduce a By-law to authorize
 the issue of a debenture in the amount of \$648,000 in lawful
 money of Canada for the objects set out in Schedule B, and
 the By-law be read a first time.

- CARRIED

MOVED by Ald. Adams,
 SECONDED by Ald. Broome,
 THAT the By-law be read a second time.

- CARRIED

MOVED by Ald. Adams,
 SECONDED by Ald. Broome,
 THAT Council do resolve itself into Committee of the Whole,
 to consider and report on the By-law, His Worship the Mayor in
 the Chair.

- CARRIED

MOVED by Ald. Adams,
 THAT the Committee of the Whole rise and report.

- CARRIED

The Committee then rose and reported the By-law complete.

MOVED by Ald. Adams,
 SECONDED by Ald. Broome,
 THAT the report of the Committee of the Whole be adopted.

- CARRIED

MOVED by Ald. Adams,
 SECONDED by Ald. Broome,
 THAT the By-law be read a third time and the Mayor and
 City Clerk be authorized to sign same and affix thereto the
 Corporate Seal.

- CARRIED

(The By-law received three readings)

MOTIONS

- 1. Closing and Stopping up of
Doman Street south of 54th Avenue:
Hudson's Bay Shopping Centre

MOVED by Ald. Rankin,
SECONDED by Ald. Sweeney,

- 1. THAT WHEREAS the City of Vancouver is the owner of all the streets and lanes lying within the limits of the City of Vancouver;
- 2. WHEREAS a portion of road (Doman Street) dedicated by the deposit of Plan 13993 will become surplus to the City's highway requirements by virtue of proposed resubdivision of the abutting lands;

THEREFORE be it resolved that the portion of road dedicated by the deposit of Plan 13993, bounded on the north by the southerly limit of 54th Avenue, on the west by the easterly limit of Lot 10; bounded on the southwest by the north easterly limit of Lot 9 and bounded on the east by the westerly limit of Lot 11; all in District Lot 334, Group 1, New Westminster District, Plan 13993; The same as shown outlined red and green on plan prepared by A. Burhoe, B.C.L.S., dated June 20, 1972, and marginally numbered LF6124, a print of which is hereunto annexed, be closed, stopped up; with the portion outlined green to be conveyed to the Board of School Trustees of School District No. 39 (Vancouver) and title be taken in the name of the City of Vancouver to the portion outlined red; and
BE IT FURTHER RESOLVED that the said closed portion conveyed to the said Board of School Trustees be consolidated with the abutting school lands; and
BE IT FURTHER RESOLVED that the remainder of the closed road be subdivided with abutting lands.

- CARRIED

- 2. Property of City and B.C. Automobile Association: Smithe Haro Diversion

Notice was called on the following Motion at the Council meeting of June 27, 1972:

MOVED by Ald. Sweeney,
SECONDED by Ald. Phillips,

THAT WHEREAS the City of Vancouver owns a parcel of land on the west side of Burrard Street, immediately north of the Smithe Haro Diversion;

AND WHEREAS the British Columbia Automobile Association owns the adjoining property to the north of the City land;

AND WHEREAS both parties are contemplating sale of respective properties;

THEREFORE BE IT RESOLVED THAT City Council instruct the Supervisor of Property and Insurance to meet with officials of the B.C.A.A. to discuss joint sale of properties as a single development site and report back to Council with recommendations.

The motion was put and,

- CARRIED

(Alderman Hardwick and Alderman Rankin are recorded in the negative)

MOTIONS (cont'd)

3. Multi-Purpose Community Services
Centre: Champlain Heights

A Notice of Motion on the subject of Multi-Purpose Community Services Centre: Champlain Heights was submitted by Alderman Linnell at the meeting on June 27, 1972. In view of the fact that the question of Sites 19 and 20, Champlain Heights will be discussed at an early meeting of Council, this motion was postponed by agreement to the same future meeting.

ENQUIRIES AND OTHER MATTERS

- | | |
|---|--|
| <p><u>Alderman Wilson -</u>
<u>Containerized Equipment</u></p> | <p>explained that he is introducing a Notice of Motion dealing with the lack of containerized equipment in the Port of Vancouver.</p> |
| <p><u>Alderman Calder -</u>
<u>Branch Post Office</u>
<u>Building</u></p> | <p>advised that he is informed that an application has been on file with the City since February 15 for permission to construct a branch Post Office in the City of Vancouver and enquired what action has been taken.</p> |
| <p><u>Alderman Calder -</u>
<u>Solid Waste Disposal</u></p> | <p>turned over a sheaf of replies from other cities in connection with methods of disposal of solid wastes. It was agreed that the information would be made available to the members of Council and to the Board of Administration.</p> |

NOTICE OF MOTION

1. Containerized Equipment

The following Notice of Motion was submitted and recognized by the Chair:

MOVED by Ald. Wilson,
 THAT WHEREAS the Port of Vancouver is experiencing loss of maritime business due to a lack of Federal action in financing adequate equipment and facilities to handle containerized cargoes;
 AND WHEREAS the municipal Port of Seattle is benefiting from the neglect of our Federal agencies in modernizing cargo handling facilities in the Port of Vancouver;
 THEREFORE BE IT RESOLVED that City Council, through His Worship the Mayor, communicate with the Federal Members of Parliament requesting them to advise Council on proposed plans, if any, to meet the challenge of Seattle in handling ship cargoes where the destination is Canada.

(Notice)

The Council recessed to reassemble at approximately 4:15 p.m. at an 'In Camera' meeting, following which the Council adjourned at 5:05 p.m.

The foregoing are Minutes of the Regular Council meeting
of July 4, 1972, adopted on July 18, 1972.


MAYOR


CITY CLERK

June 30, 1972

The following is a report of the Board of Administration: -

WORKS & UTILITY MATTERS

CITY ENGINEER'S REPORT

RECOMMENDATIONS:

1. Closure of Lane North of Charles Street, West from Kamloops Street, Block 9, W. 1/4, Sec. 22, T.H.S.L. Canada Safeway.

"Canada Safeway presently have a store on the east side of Nanaimo Street between Charles Street and William Street with off-street parking on the south side of William Street between the lane east of Nanaimo Street and Kamloops Street. The present parking area is not large enough to accommodate the vehicular trade on busy days and this has caused some homeowners in the area to complain.

Safeway have acquired the lands between Kamloops Street and the lane east of Nanaimo Street facing Charles Street. They request the closing and acquisition of the east-west lane in the block in order to consolidate the area proposed for off-street parking.

With Safeway owning all the property on both sides of the lane, it makes this portion of lane surplus to the City's highway requirements.

I recommend that the lane north of Charles Street between the lane east of Nanaimo Street and Kamloops Street be closed, stopped up and conveyed to Canada Safeway Limited subject to the following conditions:

(a) The value of the closed lane to be \$13,635.00 in accordance with the recommendation of the Supervisor of Property and Insurance.

(b) The land between the lane east of Nanaimo Street and Kamloops Street from William Street to Charles Street be subdivided to form one parcel.

(c) All costs to effect the closure to be borne by the applicant.

(d) Any required public utility agreement to be to the satisfaction of the Corporation Counsel and City Engineer."

Your Board RECOMMENDS that the foregoing be approved.

2. Encroachments Under City Streets

"Clause 17 of Encroachment By-Law 4243 revoked existing areaway agreements at that time (1966). It was intended that persons wishing to retain an areaway would enter into a new agreement with the City.

There are still some ten areaways in the City that are not covered by valid encroachment agreements. Attempts to have the respective property owners execute such agreements have failed.

2. Encroachments Under City Streets (Cont'd)

Corporation Counsel advises that the City could be held liable for any loss or damage resulting from the existence of these sidewalk cavities. Within the past two years, two cases of injury resulting from the existence of areaways have been reported. Although the injury was minor in one instance, the other one was fatal, and the City may have been held liable for damages if a valid agreement had not existed.

I recommend that:

- A. The City Engineer be authorized to serve notice to owners of property adjacent to offending areaways stating that the cavity will be backfilled and the sidewalk restored unless a new agreement is executed within 30 days of such notice.
- B. The City Engineer backfill any areaways not covered by a valid agreement at the expiry of the said notice."

Your Board RECOMMENDS that the foregoing be approved.

3. Local Improvements for Lane Pavements Involving Both Residential and Higher Zoned Properties

The City Engineer reports as follows:

"A special meeting of Council (Local Improvement Court of Revision) on 4 November 1971 referred Item 92 of Schedule 408 back to the Board of Administration for further report on the charges paid by the Residential property owners on lane improvements in commercial areas."

This was an initiative project for paving the Lane south of 12th Avenue from Vine Street to Yew Street. The property on the north side of this lane is zoned for Business (C-2) and on the south side, Residential (RS-2). The proposed paving was to a standard appropriate for the business zoning but the residential property owners were to be assessed on the basis of a residential standard of lane paving. The estimated rates per foot were:

Business - \$8.57 per foot, or \$1.09 per foot per year for 15 years.
Residential - \$6.38 per foot, or \$.81 per foot per year for 15 years.

This report has been delayed until the Council had dealt with the general report "Proposed Lane Paving Program in One and Two Family Areas", which it did on 6 June, 1972. One of the recommendations then adopted was that the new standard and the new cost sharing formula for residential lane paving form the basis of charges to residential property abutting business lanes. The effect of this on the estimated rates for the project in question would be:

Business - \$8.57 per foot, or \$1.09 per foot per year for 15 years.
Residential - \$1.23 per foot, or \$.16 per foot per year for 15 years.

The charge to the residential property owners would thus be about one-fifth of what it would have been before.

/continued . . .

Clause #3 Continued

It is proposed that the paving of this lane proceed but that the residential property owners be given special relief to give them the benefit of the newly adopted policy.

While only the one project was specifically referred back to the Board of Administration there were five other lane paving projects before the same Court which also involved residential property abutting business lanes. It is suggested that Council will wish to give these owners the same consideration. These projects are:

- Item 36 Lane South of Broadway, Trutch Street to Lane West of Balaclava Street.
- Item 45 Lane East of Dunbar Street, 17th Avenue to 18th Avenue.
- Item 46 Lane East of Dunbar Street, 18th Avenue to 19th Avenue.
- Item 47 Lane West of Fraser Street, 43rd Avenue to 47th Avenue.
- Item 90 Lane South of 10th Avenue, Sasamat Street to Discovery Street.

Item 35 of Schedule 408, for paving of the Lane West of Arbutus Street from 15th Avenue to 16th Avenue was undertaken by Council subject to the owner of Lot A, Block 464, D.L. 526 paying the full cost of the project. It had been advanced on an undertaking from the owner of Lot A that he would pay the residential owners' share, but in the interim, the ownership of Lot A changed. The new owner is not prepared to take up this commitment, and it is recommended that this project not proceed.

I, therefore, RECOMMEND:

- A. That Item 92, Schedule 408 be undertaken with the residential property owners being given special relief under Section 67 of the Local Improvement Procedure By-law to reflect the new policy adopted by Council on 6 June, 1972.
- B. That on Items 36, 45, 46, 47 and 90 of Schedule 408 (which have been undertaken) the residential property owners be given special relief under Section 67 of the Local Improvement Procedure By-law to reflect the new policy adopted by Council on 6 June, 1972.

(NOTE: A Formal resolution to implement the special reliefs in 'A' and 'B' will be presented when the exact amount of the relief is known and will require a vote of 2/3 of all the Members of Council.)

- C. That the City Engineer be instructed not to proceed with Item 35 of Schedule 408."

- 4. Tender No. 56-72-1 - Supply of Asphalts - Liquid & Paving

Tenders for the above were opened by your Board on May 8, 1972, and referred to the City Engineer and Purchasing Agent for report.

The officials concerned report as follows:

"The working copy of the tabulation is on file in the Purchasing Agent's Office.

Funds for this purchase are provided in the Revenue Budget.

/continued . . .

Clause #4 Continued

The tender provided for prices to be offered for a 12 month period on the following Asphalts:-

MC Grades
RS1 Emulsions
RS2K Emulsions
Grade 85-100

This report deals with all Asphalts, with the exception of the RS2K Emulsion. The low bidder has not manufactured this item previously and when tests on the finished product have been completed, a further report will be submitted.

The City Engineer and Purchasing Agent RECOMMEND acceptance of the low bids as follows:-

Shell Canada Ltd.

For the supply of MC Grades of Asphalt at .1705 Imperial Gallon, and RS1 Emulsion at .175 Imperial Gallon, as and when required, for a 12 month period, at a total estimated cost of \$42,850.00.

Imperial Oil Co. Ltd.

For the supply of 85-100 Asphalt at \$30.39 per ton, as and when required, for a 12 month period, at a total estimated cost of \$75,975.00.

The 5% Provincial Sales Tax is in addition to all prices shown in this report."

Your Board

RECOMMENDS that the recommendations of the City Engineer and Purchasing Agent be approved, subject to a contract satisfactory to the Corporation Counsel.

5. Planting Trees in Downtown Area

The City Engineer reports as follows:

"On October 26, 1971, Council passed a resolution stating 'that Council adopt in principle the planting of trees on downtown streets rather than in moveable tubs, and that the Board of Administration be instructed to have the City Engineer, with advice from the Park Board, report back as to the feasibility of implementing this policy, together with cost estimates based on an annual program.'

A study of this matter has been completed and a copy of the report is available in the City Clerk's office.

Present Practice

On September 14, 1971, Council established two mechanisms for tree planting in the downtown area:

- (a) Individual property owners or businesses could arrange for placing of trees in front of their property only; the property owner or business assumes all the capital and maintenance costs.
- (b) Organizations or agencies can have trees placed on a larger scale by paying only the capital costs, with the City assuming responsibility for maintenance after the trees are placed.

/continued . . .

Clause #5 Continued

To date, the majority of trees in the downtown area have been placed in planter boxes by the Downtown Business Association. Relatively few trees have been planted by individual property owners or businesses. The Association intends to continue its tree planting program to include 'all major downtown streets'.

Possible Program

It is estimated that approximately 1,000 trees could be planted on major downtown streets. The timing of the plantings will depend upon the progress achieved by the Downtown Business Association in its program.

Costs

The future costs to the City for trees in the downtown area will consist largely of maintenance costs for trees planted by organizations. Since the Downtown Business Association has indicated its desire to continue its tree planting program, the cost estimates quoted in this report were made on that basis. The following sections describe the relative advantages and costs of planter boxes versus tree planting in the ground.

Trees in Planter Boxes

Trees in planters can be placed on virtually all streets without restrictions due to underground utilities and areaways under sidewalks. Trees in planter boxes must be relatively small and therefore can be placed closer to canopies, signs and overhead wires. The capital cost of a tree and planter, which is not paid by the City, is estimated at \$112. Maintenance cost, paid by the City, is estimated at \$26 per year per tree.

Trees in the Ground

Trees planted in the ground can be much larger than trees in planter boxes and, therefore, have a greater visual impact. Fairly large trees (3 inches in diameter with the lowest branches at least 7 feet above the sidewalk) would be planted and would create less obstruction to pedestrians and vehicles parking. However, trees could not be planted in the ground on some streets because of conflict with underground utilities, overhead canopies and areaways. The capital cost, to be borne by the applicant, of a tree in the ground is estimated at \$104, and the maintenance cost to be borne by the City, at \$4 per year per tree. (These costs include planting of low shrubs or a covering slab of porous concrete in the tree plots.)

Overall Comparison

The average cost to the City, if 1,000 trees were planted, would be \$4,000 per year for trees planted in the ground compared to about \$26,000 per year for trees in planters. Since trees planted in the ground are also aesthetically preferable, ground planting should be used rather than planter boxes wherever physical circumstances permit.

Proposed Practice

As the existing planters require replacement, they shall be replaced by trees planted in the ground where the Engineering Department determines that this is feasible.

As stated in the following policy, applications for placement of additional trees from organizations or individuals will be reviewed by the Engineering Department to determine where trees can be planted in the ground. When this is decided, the planting of trees or placing of planter boxes or both will be carried out under the conditions specified in the policy for organizations and individuals.

/continued . . .

Clause #5 Continued

In the light of this study, Council's policy on planters in the downtown area, adopted on September 14, 1971, should be replaced by the following amended statement.

- A. Requests from Organizations or Agencies to place trees on streets, the capital cost to be assumed by the applicant, and the City to assume responsibility after installation and acceptance will be subject to the following:
- (a) Applications giving full details as to type, size, location and material, along with plans to be submitted to the City Engineer.
 - (b) A joint report to Council requesting approval being prepared by the City Engineer and the Superintendent of Parks and Public Recreation. The report to include maintenance cost estimates, source of funds (current year and continuing), etc.
 - (c) Applications being for not less than a complete block, one side basis.
 - (d) The majority of the abutting owners to be recorded as in favour of the installation.
 - (e) Application shall not be considered for one-family, two-family or multiple dwelling areas.
 - (f) Application shall not be considered as Local Improvements under the Local Improvement By-law procedure.
 - (g) Upon approval of the application by City Council, trees shall be planted and planters shall be installed by the applicant at his cost, in accordance with the Engineering Department's decision as to their suitability and to the satisfaction of the City Engineer. All work on City Streets shall be inspected by the City Engineer or his representative.
 - (h) The City to assume ownership of the trees and planters, including the responsibility for maintenance and liability, after one year from date of installation, subject to being officially gifted to the City. The Board of Parks and Public Recreation then to assume maintenance of the trees and planters.
 - (i) The Superintendent of Parks or the City Engineer to be responsible for any relocation or removal of any tree or planter following installation and acceptance by the City as follows:
 - (i) Relocation as a result of transit requirements or requests by abutting owners or tenants - City Engineer.
 - (ii) Removal as a result of damages - Superintendent of Parks.
- B. Requests from individual property owners or businesses for permission to install trees on the streets immediately in front of their premises shall be subject to the following:
- (a) An application including a sketch showing the dimensions of planter boxes (if any), the desired locations, and the type of trees shall be submitted to the City Engineer. This application will be examined by the Engineering Department from the standpoint of public safety and if suitable, approval will be given, subject to the following conditions:

/continued . . .

Clause #5 Continued

- (i) The planting of trees in the ground is to be carried out to the satisfaction of the City Engineer and at no cost to the City.
 - (ii) Before planter boxes are installed, the applicant shall have entered into an agreement relieving the City of all costs and liability incurred by the installation, maintenance and removal of the planters.
 - (iii) All work on City streets shall be inspected by the City Engineer or his representative.
- (b) The Board of Parks and Public Recreation shall assume responsibility for maintenance of trees planted in the ground after one year from the date of installation.

The Superintendent of Parks and Public Recreation has reviewed the above report and concurs with it.

The City Engineer RECOMMENDS the above statements of Policy and Placement of Trees on Downtown Streets and Proposed Practice be approved."

Your Board RECOMMENDS the foregoing recommendation of the City Engineer be adopted.

6. Special Traffic Arrangements and the relocation of Utilities to accommodate Construction on Block 42

The Corporation Counsel reports as follows:-

"Prior to commencement of construction on Block 52 the City and Pacific Centre Limited entered into a special agreement with respect to traffic and the relocation of utilities to accommodate such construction, as required by Section 16 of the Agreement to Lease between the City, Fairview, Pacific and Cemp.

In order to accommodate the construction on Block 42 by Fairview, it is necessary for the City and Fairview to agree on special arrangements with respect to traffic and the relocation of utilities. An agreement has been prepared between the City and Fairview covering these matters and setting forth the manner in which the costs are to be borne by the parties with respect to the relocation of utilities. This proposed agreement is satisfactory to the City Engineer and a copy is on file with the City Clerk.

It is recommended that this agreement be approved by Council and authority given for the same to be executed by the Mayor and the City Clerk."

Your Board RECOMMENDS that the foregoing recommendation of the Corporation Counsel be approved.

RECOMMENDATION AND CONSIDERATION:

7. Requested Closure of Yew Street - Cornwall Avenue to York Avenue

The City Engineer reports as follows:

"Three communications have been received concerning a proposed closure of Yew Street between Cornwall and York Avenues. The first, from the Kitsilano Area Resources Council, requests permission to close Yew Street to vehicular traffic for a two-week period commencing Saturday, July 15, 1972.

This closure is requested to create a pedestrian mall, which is intended to provide a social and recreational space for the residents of Kitsilano. If approved, the organizers will provide street furniture, such as tables and chairs, shrubbery, flags, kiosks, etc. to make the street attractive and encourage people to linger while they shop or pass through en route to the beach. Craft activities and art displays will be arranged with the possibility of street theatre and musicians as well (amplified music, dances, rock concerts are not planned).

The applicants have attached a petition, in support of their request, signed by all seven commercial properties fronting on this block of Yew Street as well as 169 of the residents within a one-block radius of the requested closure.

A second communication from the head office of Kits Cameras speaks against the closure and is signed by seven businessmen of the area, three of whom had previously signed in favour of the closure, but had changed their minds after giving the matter further consideration.

The third communication is a petition against the closure signed by 37 residents of the immediate area. They feel that the event would cause considerable congestion and also endanger their children who would be encouraged to cross Cornwall from the park. They feel that crossing Cornwall at Yew Street is extremely hazardous during the summer months. They suggest that a more suitable location for the proposal would be the portion of the park on the north side of Cornwall opposite Yew Street. This park has a black-topped area that could be used and also washroom facilities.

In view of the opposition to the basic proposal (four merchants in favour, three merchants against; 160 residents in favour, 37 against) and also because of the substantial area of public park north of Cornwall, this matter is put forward for Council's CONSIDERATION.

From a traffic standpoint, the following is pertinent:

Fronting on this block of Yew Street are seven stores, three residences, and two apartment buildings. The block is centered in the Kitsilano beach area and is the only block almost fully commercial in this area. (Adjacent blocks have only corner stores.)

These commercial developments depend mainly on Yew Street to unload merchandise, rear loading facilities are extremely limited and restricted and therefore a total closure for the full block is not appropriate. The east-west lane would have to be kept open across Yew Street in order to maintain some access to the stores. Egress to Yew Street from the service station at the southwest corner of Yew Street and Cornwall will have to be maintained and this means that approximately 50 feet of the north end of Yew Street will not be available for the closure. Trucks can also be expected to stop in the Bus Zone on Cornwall Street immediately east of Yew Street.

While local through traffic can be detoured with some inconvenience and the twelve parking spaces on Yew Street are not critical, the main traffic problem will be providing adequate loading access.

In addition to the closure of Yew Street, the Kitsilano Area Resources Council makes the following requests which are noted with our comments:

/continued . . .

Clause #7 Continued

- (1) 'The loan of flags to hang from lamp standards'.

It is the City's policy to loan flags to applicants; however there are no flag holders on the lamp standards on Yew Street. The installation costs of the holders would have to be borne by the applicants. They would also be responsible for flags damaged or stolen during the closure.

- (2) 'The loan of barriers to close off the street'.

In other street closures of this nature (e.g. the closure of Yew Street in Kerrisdale last year) the applicants have been required to assume all costs of barricading the street.

- (3) 'The provision of a traffic policeman to aid pedestrians crossing Cornwall Avenue at Yew Street, specifically during the period July 15-30'.

The Chief Constable reports that as this period falls during the peak annual leave period, he doubts that he will be able to spare a constable for this type of work; however, he would be able to give the area special attention if the need arose. From a Traffic Engineering standpoint, we do not feel that the pedestrian volumes crossing Cornwall will be greater than in other park areas and do not feel that the use of a Police Officer is warranted.

The Kitsilano Area Resources Council's request for the closure of Yew Street between Cornwall Avenue and York Avenue from July 15 to July 30 is submitted for Council's CONSIDERATION.

If Council approves the street closure, it is RECOMMENDED that:

- (1) The applicant enter into an arrangement satisfactory to Corporation Counsel indemnifying the City against all possible claims which may arise from the closure.
- (2) The costs of signing and barricading be borne by the applicant.
- (3) The details of any installations on street and methods of affixing any decorations to street furniture be satisfactory to the City Engineer.
- (4) The cost of flags and/or mountings to be borne by the applicant.
- (5) The costs of any street cleaning required during or after the closure, over and above normal street cleaning, be borne by the applicant.
- (6) The Police Department only give the area attention when, and if, required.

The Director of Planning and Civic Development submits the following comment: 'If the various difficulties can be worked out, we feel that the temporary closing of Yew Street and its use for a short time as a pedestrian mall is a desirable project as an environmental change in the area'."

Your Board submits the matter to Council for CONSIDERATION.

BUILDING AND PLANNING MATTERS

RECOMMENDATION

1. 680 Robson Street:
Proposed Alterations

The City Building Inspector reports that the Federal Department of Public Works have requested permission to convert an old two storey brick building, located on the S.E. corner of Robson and Granville Streets, into an office and display centre for "Information Canada". This building was erected in 1922 and has been occupied until recently by retail stores. It is non-conforming with respect to present building standards required within No. 1 Fire Limit.

The assessed value of the building is \$54,200 and the proposed alterations will amount to approximately \$250,000. Under the provisions of Section 1.10.6 of the Vancouver Building By-law, the Building Inspector may approve alterations to buildings within Fire Limits No. 1 and No. 2 provided the assessed value is not exceeded. If the proposed expenditure is greater than the assessed value, the City Council has the power to permit the work to proceed.

It would be possible, however, in altering this building, to make it conform to the National Building Code (1970).

The Building Inspector recommends, therefore, that this proposed alteration be approved provided the building is made to comply with the requirements of the National Building Code (1970).

Your Board RECOMMENDS that the recommendation of the City Building Inspector be approved.

INFORMATION

2. Britannia Community Services Centre:
Appointment of Architects

The Director of Planning and Civic Development reports as follows:

"On May 9, 1972, Council approved the appointment of Downs-Archambault as architects for the Britannia Community Services Centre, subject to agreement by the Vancouver School Board.

The appointment was agreed to on June 5th by the Park Board and on June 12th by the School Board.

A Steering Committee of officials has been set up and has met with the architects and Britannia Design. Work on the detailed design is proceeding.

Urban renewal approval by all levels of government was received shortly before the strike and property acquisition under the urban renewal programme will get underway almost immediately."

Your Board submits the report of the Director of Planning and Civic Development for the INFORMATION of Council.

FIRE AND TRAFFIC
MATTERS

RECOMMENDATION:

1. Pacific National Exhibition
Stables and Fire Safeguards

The Board of Administration has received a report dated June 27, 1972 from the Fire Chief regarding the Pacific National Exhibition Stables and Fire Safeguards which is being circulated to Council giving additional information to the Board of Administration Report. This report is requested by City Council following two fires which resulted in the loss of many horses.

The Fire Chief deals with the problem in detail and in summary states:

- (1) Since 1968, one human life and 48 horses were lost due to fires with a monetary loss of \$367,000.
- (2) Buildings within the stable compound contain a high percentage of combustible building materials and additional quantities of fast burning fuel. Close proximity of buildings presents severe exposure hazards.
- (3) Fires usually originate in tack and feed rooms that provide living accommodation for grooms or handlers. Cause of fire is presumed to be a result of careless habits of personnel.
- (4) Stables are considered to be extremely vulnerable to further major disasters if fire safeguards are not improved.

The Fire Chief recommends:

That City Council in strongest terms urge the Pacific National Exhibition and the Jockey Club to implement the following four requirements to achieve a satisfactory standard of fire safety within the stable compound.

- A. All buildings within the stable compound be sprinkled, design of such sprinkler system to provide both protection to structures and horses.
- B. The elimination of living accommodation in tack rooms, feed rooms or any part of a stable and provisions be made for living accommodation in a separate bunkhouse or building as far removed from the stables as possible.
- C. Existing station boxes be upgraded to an approved standard and further be auxiliarized to the three Fire Department boxes to provide direct transmission of alarm to the Fire Department.
- D. When stables are occupied, a fire patrol be organized on a 24 hour basis with a further requirement of an hourly schedule for watchman's key stations.

Your Board RECOMMENDS that the foregoing recommendation of the Fire Chief be approved.

FINANCE MATTERS

RECOMMENDATIONS:

1. Juvenile Detention Home Agreements

The following report has been submitted by the Corporation Counsel:

"The agreements with each of the following municipalities, regarding the use of the Juvenile Detention Home, expired on April 30, 1972:

- District of North Vancouver
- City of North Vancouver
- District of Burnaby
- Township of Richmond
- District of Coquitlam
- District of Delta

The respective clerks of the municipalities have advised that it is their Council's wish that the agreements be renewed for a further period of one year from May 1, 1972 to April 30, 1973, upon the same terms and conditions, save and except as to the daily rate, which is to be changed to \$21.05 per day. The proposed rate of \$21.05 per inmate day, which was set by the Director of Finance, has been increased from the 1971-72 rate of \$17.50 and reflects a calculation based on the number of detention days in relation to the total cost of operation of the Detention Home for the previous year.

The Corporation Counsel asks that a resolution of Council be obtained to authorize the execution of renewal agreements as to the use of the Juvenile Detention Home with the District and City of North Vancouver, District of Burnaby, Township of Richmond, District of Coquitlam and District of Delta for a further period of one year from May 1, 1972 to April 30, 1973, upon the same conditions as the previous agreements save and except as to the daily rate, which shall be \$21.05. "

YOUR BOARD RECOMMENDS that the foregoing report of the Corporation Counsel be approved and that the Mayor and the City Clerk be authorized to execute renewal agreements for the use of the Juvenile Detention Home as aforesaid, such agreements being satisfactory in form to the Corporation Counsel.

2. Lease of Restaurant Facilities at Centennial Museum

The Corporation Counsel reports as follows:

"The City has leased the restaurant facilities in the Centennial Museum to Oly Food Services Ltd. from 16 June 1970 to 15 June 1975. This lease was assigned to Angus A. McKay as of 1 August 1971. This assignment was approved by Council on 13 July 1971. Mr. McKay has arranged for a loan of \$8,000.00 from Industrial Development Bank in connection with his business and the Bank's solicitors have insisted that Mr. McKay mortgage his interest in the lease by way of sub-lease in order to secure repayment of this loan and interest.

Board of Administration, June 30, 1972 (FINANCE - 2)

CLAUSE NO. 2 (continued)

The provisions of the lease from the City prevent Mr. McKay from sub-leasing the above property without the consent of the City.

Mr. McKay has requested that the City give written consent to the mortgage by way of sub-lease in order to permit him to obtain this loan. The Bank's solicitors have requested that the consent contain a provision that the City will not exercise its remedies for breach of covenant under the lease unless the Bank has first received thirty days' notice of any default by Mr. McKay and that the City will not unreasonably withhold its consent to the assignment, sale or other disposition of the lease by the Bank if the Bank realizes its security. The Museums Association has approved of this transaction. I feel that the execution of such a consent in the terms requested by the Bank will not unduly delay the City in the enforcement of its remedies under this lease.

I RECOMMEND that the City give its consent to the mortgage by way of sub-lease in the terms requested by the Bank and that the Mayor and the City Clerk be authorized to execute such written consent, the terms of which to be satisfactory to the Corporation Counsel."

' Your Board RECOMMENDS the foregoing recommendation of the Corporation Counsel be adopted.

INFORMATION

3. Tender Awards

The Purchasing Agent reports as follows:

"In accordance with Council policy, contracts for the following supplies were awarded by the Board of Administration:

Wooden Meter Boxes
Stationery
20" Water Pipe
Wiping Rags
Automotive Replacement Parts

Copies of the details of these tender awards are circulated."

Your Board submits the foregoing for the INFORMATION of Council.

4. Authority to Invest Funds

Sections 201, 259, 260 of the Vancouver Charter were amended in the last session of the Legislature, to the effect of broadening the possible securities in which Council may invest funds.

Your Board, therefore, RECOMMENDS that the Director of Finance, in consultation with the Board of Administration, be authorized, for the year 1972, to invest the funds of the following accounts as same become available, and to vary the investments from time to time as may be expedient.

For Sinking Fund Account; for Debt Charges Equalization Account; Cemetery Perpetual Care Funds; Captain Vancouver's Grave Maintenance Trust Fund; Pension D. Funds; Taylor Manor Trust Funds

- Securities of or guaranteed by the Government of Canada;
- Securities of or guaranteed by a Province of Canada;
- Securities of the City of Vancouver;
- Securities of the Greater Vancouver Water District;
- Securities of the Greater Vancouver Sewerage and Drainage District;
- Securities of the Greater Vancouver Regional District;
- Securities of the Municipal Finance Authority;
- Securities of or guaranteed by any chartered bank in Canada.

For General and Capital Accounts

- Securities of or guaranteed by the Government of Canada;
- Securities of or guaranteed by a Province of Canada;
- Securities of or guaranteed by any chartered bank in Canada;
- Securities of the GVRD, GVWD, GVSDD, MFA, or City of Vancouver, which mature within one year from the date of acquisition.

Your Board RECOMMENDS that the foregoing recommendation of the Director of Finance be adopted.

FOR ADOPTION SEE PAGE(S) 223

BOARD OF ADMINISTRATION

PERSONNEL MATTERS

SUPPLEMENTARY REPORT

JUNE 30, 1972

RECOMMENDATION

1. Salary and Classification Review - Four Positions (1) Hostel Manager, (3) Assistant Hostel Managers, Pacific Hostel, Department of Welfare and Rehabilitation

The Acting Director of Personnel Services reports as follows:

"City Council on July 27, 1971 adopted a report of the Board of Administration (re Personnel Matters) which dealt with the positions of Manager and Assistant Manager for the Pacific Hostel. The Manager was granted one additional pay grade for the period August 1, 1970 to April 1, 1971, and the salary and classification of the three Assistant Manager positions remained unchanged. This report, however, noted that these positions would be again reviewed after six months.

(1) One Position - Hostel Manager (Mr. E. Chamberlain)

As noted above, the Manager's position was granted one additional pay grade for assuming additional responsibilities related to financial and budgetary matters and public relations work with outside agencies and public groups. In light of the uncertain effect which the Single Persons Branch Co-ordinator's position (then Transient Persons Branch Head) might have on the Manager's position, the additional pay grade was on a temporary basis only, terminating on April 1, 1971.

After reviewing this position again, I have concluded that the effect of the Single Persons Branch Co-ordinator's position on the Manager's overall level of duties and responsibilities has been marginal, and the additional responsibilities continue in effect. I therefore recommend that this position be reclassified from Pay Grade 22 (\$766-919) to 23 (\$801-962) retroactive from July 1, 1971. Class Specification No. 644, Hostel Manager, has been appropriately revised.

(2) Three Positions - Assistant Hostel Manager (Messrs. B. Carney, C. Switzer, E. Ellett)

In the aforementioned report, I discussed the fact that some new duties had been added to the Assistant Manager's positions, however, in view of all the circumstances, I concluded that no change in salary or classification was justified. My present review has revealed that no specific new duties have been delegated to the Assistant Managers, but I have detected some change in emphasis for these positions. Basically, the situation has developed where the Assistants are to a greater degree involved with the overall management of the hostel. The Manager, because of frequent meetings and other outside commitments, now more heavily relies on the Assistants to run the hostel during his absence. Combined with the shift scheduling, it appears that the Assistant Managers are in charge of the hostel for approximately 65% of their work time, and therefore share in his additional responsibilities to a proportionate degree.

I therefore recommend that the three positions of Assistant Hostel Manager, Class No. 645, be reclassified from Pay Grade 18 (\$638-766) to 19 (\$671-801) effective from February 1, 1972. The class specification has also been revised.

The estimated annual recurring cost of this proposal expressed in 1972 rates and including fringe benefits at 10% will be \$1,956. The Comptroller of Accounts advises that the cost of this proposal for 1971 and 1972 estimated to be \$2,128 is 100% chargeable to the Provincial Government in accordance with the Social Assistance Act.

Cont'd.....

Board of Administration, June 30, 1972 (PERSONNEL - 2)

CLAUSE NO. 1 (continued)

This report has been discussed with the Director of Welfare and Rehabilitation and the Business Manager of the Municipal and Regional Employees' Union, both of whom concur herein."

<u>SUMMARY</u>			
<u>Incumbent</u>	<u>Present Classification</u>	<u>Proposed Classification</u>	<u>Effective Date</u>
E. Chamberlain	Hostel Manager P.G. 22 (\$766-919)*	Hostel Manager P.G. 23 (\$801-962)*	July 1, 1971
B. Carney	Assistant Hostel	Assistant Hostel	February 1, 1972
C. Switzer	Manager	Manager	
E. Ellett	P.G. 18 (\$638-766)	P.G. 19 (\$671-801)	

1972 Rates

*Effective range under Personnel Regulation 160-1(a)(2)

YOUR BOARD RECOMMENDS

That the foregoing recommendation of the Acting Director of Personnel Services be adopted.

2. One Additional Position of Committee Clerk and Salary Review - City Clerk's Department

Your Board has received the following reports:

I. New Position of Committee Clerk

Report of the Administrative Analyst and City Clerk:

'There are three Committee Clerks on the staff at the present time. During the past seven years the work load in the office has increased in volume and complexity to the point where the present Committee Clerks are unable to cope adequately with all of the tasks involved. Because of the nature of the work of the office, comparatively little of the work can be put over with the result that considerable overtime has been required of our committee staff in recent years. The work load of the office bears a direct relationship to the demands made by the Council, its Committees and its Boards. The record indicates there is consistent increase in the activities of Council and Committees.

The areas where the increases in work have developed can be identified, and they are:

- (a) In volume of Board of Administration reports and the consequent follow-up of matters referred to Department Heads.
- (b) In number and complexity of Standing Committee meetings along with increase in the number of Standing Committees.
- (c) In the number of active Special Committees in existence each year.
- (d) In the number of Official Traffic Commission and Vehicles for Hire Board meetings.
- (e) In the number and length of public hearings and evening Council meetings.

Cont'd.....

CLAUSE NO. 2 (continued)

- (f) In the number of meetings of the Real Property Court of Revision.
- (g) In the work of the Entertainment Committee.
- (h) In the marked increase in the number of enquiries by telephone, by letter and in person, as a result of the increased interest by the public in civic affairs.

Concurrently with these trends, there has been a reduction in staff time available because of increase in vacation allowances.

The effect of these trends shows up in more overtime by staff members and in a backlog of work relating to the maintenance of basic Council and Committee records.

We recommend that an additional Committee Clerk position be established.'

The Acting Director of Personnel Services points out that the rate for the position of Committee Clerk is being questioned by the Union and therefore recommends that initially the new position bear the present classification of Clerk IV P.G. 19 (\$616-735)

II. Report of the Acting Director of Personnel Services

'As requested by the City Clerk, I have conducted a review of the duties and responsibilities of four existing positions in the City Clerk's Department. These include the Deputy City Clerk, the Clerk VI and two Clerks IV, which are discussed in detail below. In addition the City Clerk and Administrative Analyst are proposing the establishment of one new position of Committee Clerk which is also reported on, with my classification and salary recommendations.

(a) Deputy City Clerk - D. H. Little

The incumbent of this position is responsible for assisting the City Clerk in the overall management of the City Clerk's Department, and in providing the required secretarial-clerical and related services for City Council and the Board of Administration. Specific examples of Mr. Little's work include preparing Council Agenda, taking and preparing Minutes of Council meetings, dealing with correspondence and enquiries, and assisting in election work functions. In 1970, Woods Gordon and Co. recommended that the position of City Clerk be upgraded from Pay Grade 37 to 38 (adopted by Council December 22, 1970) thereby increasing the differential between that position and the Deputy City Clerk from seven to eight pay grades.

This is a greater differential than normally exists between Department Heads and their deputies, consequently I recommend that the salary for Mr. Little's position be adjusted upward from Pay Grade 30 to Pay Grade 31 effective **July 1, 1971**. This position is to continue to be excluded from Union jurisdiction.

(b) Clerk VI - R. Henry

The work of this position includes responsibility for ensuring that the various committees of Council, and Boards and Commissions are being given adequate secretarial services required, through supervision of two subordinate committee clerks; personally serving as secretary to certain committees and other bodies as required; preparing and reviewing reports to be submitted to the Board of Administration and City Council; answering enquiries from Civic Officials and members

Board of Administration, June 30, 1972 (PERSONNEL - 4)

CLAUSE NO. 2 (continued)

(b) Clerk VI - R. Henry (cont'd)

of outside organizations and the general public; and participating in varied civic entertainment activities. In addition, in his capacity of Chief Clerk, Mr. Henry is also responsible for the planning, organization, supervision and general management of the day to day activities of the City Clerk's office.

On August 6, 1957, Council approved the granting of two additional pay grades to the incumbent of this position at that time, "while on special secretarial work". The special work referred to included acting as secretary to various semi-civic committees, special greeting committees, and performing various entertainment functions in that connection. These duties occupied from 10 to 25 percent of the incumbent's time and some were performed after regular working hours. The two pay grades were intended to compensate partly for the overtime involved and partly for what was considered to be more difficult work than was normally performed. Mr. Henry is currently performing duties of a similar nature which occupy a similar amount of his time. He regularly relieves the City Clerk as co-member of the Civic Entertainment Committee and performs various functions in connection with civic dinners, conventions and special greeting committees. In view of the precedent set in 1957 by Council for this extra responsibility and because these functions will continue in the future, I recommend that Mr. Henry's position be reclassified upward from Pay Grade 24 to Pay Grade 25 effective **July 1, 1971**. Mr. Henry will receive overtime payment in the normal fashion for extra hours worked.

The City Clerk and the Administrative Analyst are also proposing that certain additional responsibilities be added to this position to relieve the City Clerk and Deputy City Clerk. It is proposed that the incumbent attend all City Council meetings to assist in taking the Minutes as required, and also serve as a "Resource" person to research material needed for Council's information, and to advise Council on previous actions, or provide it with background material. It is also proposed to assign him the responsibility for assisting in securing election staff, and handling the details involved in Council's appointment of persons to public boards. In light of these proposed new responsibilities, I recommend that this position be further reclassified to Pay Grade 26, effective when adopted. I also recommend that the position be retitled to Administrative Assistant - City Clerk, Class Specification No. 036-1 (submitted for adoption) to better reflect the work performed.

It is understood that this latter set of functions to be added to this position is predicated on Council's approval of the additional Committee Clerk position, which is being reported on by the Administrative Analyst and City Clerk. Under this arrangement, Mr. Henry will assume the new duties by shifting some of his less difficult responsibilities to the new position. Consequently, my recommendation to upgrade this position from Pay Grade 25 to Pay Grade 26 would apply only if the new position is approved. This position is to continue to be excluded from Union jurisdiction.

(c) Committee Clerks - C.M. James and D.M. Scott

The incumbents of these two positions serve as secretaries to the various Standing Committees of Council, special boards and commissions, and other Bodies as required. This secretarial work includes responsibility for making pre-meeting arrangements, compiling the agenda, taking and preparing minutes of meetings, and arranging for the appearance of delegations. They also receive reports from civic Departments and Boards that are to be presented to senior

Cont'd.....

Board of Administration, June 30, 1972 (PERSONNEL - 5)

CLAUSE NO. 2 (continued)

(c) Committee Clerks - C. M. James and D. M. Scott (cont'd)

administrative officials and City Council, and review these for clarity and correctness of format and dates quoted, and suggest changes to the submitting Department when errors are noted. Other duties include answering general enquiries by telephone or letter on the policies, affairs and operations of the City, actions of Council and its Committees; arranging for the distribution of Minutes, reports and other materials to committee members; and checking the history of a particular subject for the information of committees, as requested. After reviewing and comparing these duties and responsibilities with those of other related positions in the City's service and considering external rates of pay for this type of work, I recommend that these positions be reclassified as Committee Clerk, Class Specification No. 036, and rated at Pay Grade 20 (\$643 - 772) effective July 1, 1971. The class specification is submitted for adoption.

* Summary of Recommendations by the Acting Director of Personnel Services

<u>Incumbent</u>	<u>Present Classification</u>	<u>Proposed Classification</u>	<u>Effective Date</u>
D.H. Little	Deputy City Clerk P.G. 30 (\$1013-1212)	Deputy City Clerk P.G. 31 (\$1060-1270)	July 1, 1971
R. Henry	Clerk VI P.G. 24 (\$772-922)	Administrative Ass't. - City Clerk (\$806-965) P.G. 25	July 1, 1971
	Administrative Asst.- City Clerk P.G. 25 (\$806-965)	Administrative Asst.- City Clerk P.G. 26 (\$843-1013)	When adopted
C.M. James	Clerk IV	Committee Clerk	July 1, 1971
D.S. Scott	P.G. 19 (\$616-735)	P.G. 20 (\$643-772)	
One New Position		Clerk IV P.G. 19 (\$616-735)	When adopted

FURTHER RECOMMENDED by the Acting Director of Personnel Services, that Class Specification 036-1 - Administrative Assistant to the City Clerk be adopted.

* In this summary second half 1971 rates are used throughout.

III. Estimate of Costs (1971 Rates)

1971

Deputy	- 6 months at	\$58
Clerk VI	- 6 months at	43
Two Committee Clerks	- 6 months at	<u>74</u>

6 months at \$175 = \$1,050

Fringe Benefits @ 10% 105 \$1,155

Cont'd.....

Board of Administration, June 30, 1972(PERSONNEL - 6)

CLAUSE NO. 2 (continued)

III. Estimate of Costs (cont'd)

<u>1972</u>	<u>(1972 Rates)</u>		
Deputy	-12 months at	\$63	\$ 756
Clerk VI	- 6 months at	47	282
Administrative Assistant	- 6 months at	99	594
Two Committee Clerks	-12 months at	80	960
One New Position	- 5 months at	671	<u>3,355</u>
			\$5,947
	Fringe Benefits @ 10%		<u>595</u> <u>\$6,542</u>
			<u><u>\$7,697</u></u>
Total additional salary costs		\$7,697	
Furnishings		<u>595</u>	
Estimated total additional cost		<u><u>\$8,292</u></u>	

IV. Committee Clerks' Objection to Proposed Classification

This report has been discussed with the Acting Business Manager of the Municipal and Regional Employees' Union who is not in agreement with the proposed one pay grade increase for Committee Clerks.

V. The Comptroller of Accounts advised that the necessary funds estimated at \$8,292 can be provided from the Contingency Reserve.

Your Board RECOMMENDS that the foregoing recommendations of the City Clerk and Administrative Analyst and of the Acting Director of Personnel Services, including the class specification, be adopted; except the reference to Committee Clerk Pay Grade, which matter only be referred back to the Board of Administration for further report, after discussion with the Municipal and Regional Employees' Union; the funds involved in respect of this report to be provided from the Contingency Reserve.

3. Leave with Pay for Mrs. Joy Inglis of the Museums Staff to attend a special tour to the 'Ksan Museum Project at Hazelton

The Manager of Museums and Planetarium reports as follows:

"It has been our practice to organize a number of courses and activities in conjunction with both the Vancouver Museums and Planetarium Association and the Departments of Continuing Education of the two local universities. They have proved very popular and have brought in considerable revenue and interest for all three bodies. One of the programmes organized for this spring was "A Journey to 'Ksan", which is to involve a number of people visiting the project near Hazelton, which has revived the ancient arts of the Tsimshian native people. Lectures by specialists in anthropology and the arts will be given during the trip to 'Ksan. Professor Wilson Duff of the University of British Columbia is the guide. Mrs. Joy Inglis, Adult Education Officer with the Centennial Museum, helped organize this trip. As a matter of course, the request for her to be absent from the City with pay during the

Cont'd.....

Board of Administration, June 30, 1972 (PERSONNEL - 7)

CLAUSE NO. 3 (continued)

period of the trip, which is June 27th to 30th inclusive, would have come to Council before now. However, because of the recent strike, I was not reminded of the need to request leave with pay until today. All expenses for this trip have been covered by the University of British Columbia and the Vancouver Museums and Planetarium Association, and, therefore, I recommend that Mrs. Inglis be given permission retroactively to be absent with pay from the City on the dates mentioned."

Your Board RECOMMENDS approval of the recommendation of the Manager of the Museums and Planetarium.

FOR ADOPTION SEE PAGE(S) 223

BOARD OF ADMINISTRATION

PROPERTY MATTERS

JUNE 30, 1972

RECOMMENDATIONS

1. Rental Review
1472 West 4th Avenue

The Supervisor of Property & Insurance reports as follows:

"Lots 5, 6 and 7, exc. South 2 feet and North 7 feet, Block 250, D.L. 526, and improvements were purchased for the Granville Bridge and are situated under the Fir Street Ramp. The premises are presently leased to Paulsen Industries Limited for a 10-year period to December 31st, 1977. A portion of the building was sub-leased to William W. Nugent and Company Inc. by permission of City Council October 8th, 1968.

A 5-year rental review has now been completed with the recommended increase from \$250.00 per month, plus all taxes to \$356.00 per month plus all taxes. The lessee, Mr. W. Paulsen, has indicated his acceptance of the increase, effective January 1st, 1972, but in view of his proposal to carry out renovations, requests an option to renew for a further 5-year term. The latter term to be subject to one-year cancellation of notice by either party, and further that authority be granted to transfer the right of sub-lease of a portion of the building from William W. Nugent and Co. to Jones Mac-Tool Sales Ltd. for the term of lease. The Director of Planning concurs with these lease terms.

In view of the foregoing, it is

RECOMMENDED that the current lease be cancelled and a new lease entered into commencing January 1st, 1972 for a period of 5 years, subject to the following:-

- (1) A rental of \$356.00 per month plus all taxes as if levied.
- (2) A five-year rental review clause.
- (3) An option to renew for a further five year term, subject to one year's notice of cancellation by either party.
- (4) Consent to sub-lease a portion of the premises to Jones Mac-Tool Sales Limited.
- (5) The remaining terms and conditions as contained in the existing lease.
- (6) Agreement satisfactory to Corporation Counsel."

Your Board

RECOMMENDS the foregoing recommendations of the Supervisor of Property & Insurance be adopted.

Board of Administration, June 30, 1972 . . . (PROPERTY MATTERS - 2)

2. Expropriation for West End Community Centre
and Senior Citizens' Project

The Supervisor of Property and Insurance reports as follows:-

"On December 21st, 1971, City Council approved a report of the Board of Administration dated December 15th, 1971 authorizing the expropriation of eight properties in Block 57, D.L. 185, for the West End Community Centre and Senior Citizens' Housing Project. Approval was also given to the appointment of Mr. C.E. Morris as the City's nominee to the Board of Arbitration to be constituted to determine due compensation to the owners.

Since the serving of expropriation notices on the various owners, a settlement has been reached with the owners of three properties.

However, with respect to the remaining five properties, no settlement appears feasible at this time and the City Solicitor has asked that final offers as set out below be confirmed:

Lot 7 Except the North 91 feet	876 Bidwell	\$ 55,000.00
E $\frac{1}{2}$ of Lot 24	1657 Barclay	\$ 56,000.00
W $\frac{1}{2}$ of Lot 25	1649 Barclay	\$ 62,000.00
E $\frac{1}{2}$ of Lot 25	1643 Barclay	\$ 57,500.00
W $\frac{1}{2}$ of Lot 26	1635 Barclay	\$ 61,500.00

RECOMMENDED that the foregoing final offers made by the Supervisor of Property and Insurance be confirmed as representing due compensation for the acquisition of said properties. The offers have been confirmed by independent appraisals."

Your Board

RECOMMENDS the foregoing recommendation of the Supervisor of Property and Insurance be adopted.

3. Expropriation for "Public Open Space"
901 - 905 Howe Street and
818 - 850 Smithe Street

The Supervisor of Property and Insurance reports as follows:-

"On April 25th, 1972, City Council approved the expropriation of Lot 38, Block 71, D.L. 541. This is the last remaining privately-owned parcel in Block 71, the balance of which was acquired in 1970 as a possible exchange site for a Downtown Public Open Space.

Also approved was the appointment of Mr. Charles E. Morris as the City's nominee to the Board of Arbitration.

(continued)

Board of Administration, June 30, 1972 . . . (PROPERTY MATTERS - 3)

Clause No. 3 (Continued)

However, the City Solicitor, by letter dated May 15th, 1972, advises that Mr. Morris has resigned his position as Arbitrator since his firm acts for a residual legatee of the estate of the late Mrs. Frith (R/O of the subject property). The City Solicitor requests that Mr. R.J.G. Richards be appointed in place of Mr. Morris.

RECOMMENDED that Mr. R.J.G. Richards be appointed as the City's nominee to the Board of Arbitration in the above expropriation replacing Mr. C. E. Morris."

The Corporation Counsel endorses the recommendation of the Supervisor of Property & Insurance.

Your Board

RECOMMENDS the foregoing recommendation of the Supervisor of Property and Insurance be adopted.

CONSIDERATION AND RECOMMENDATION

4. Sale of Property
 E/S Wall Street between Dundas and Oxford Street

The Supervisor of Property & Insurance reports as follows:

"Lot 4, Block 19, D.L. 184, situate on the East side of Wall Street, between Dundas and Oxford Streets, was acquired by the City through Tax Sale in 1941. The lot is vacant, measures 50' x 113' and lies within an M-1, Light Industrial Zoning district. It appears that a large portion of the lot was originally a ravine which was filled many years ago.

The owner of Lots 1-3 at the North-east corner of Dundas and Wall Streets which abut the City's Lot 4 to the South, has submitted an offer to purchase the City's lot for inclusion with his own three lots to form a consolidated site for redevelopment purposes. The Director of Planning has advised that the City Engineer will require for street purposes, a portion at the South-west corner of Lot 1 at the intersection of Dundas and Wall Streets, and has recommended that the City's lot 4 be released for direct sale to the proposed purchaser on the condition that a portion of Lot 1, to be determined by the City Engineer, be dedicated for street purposes. In addition, he recommends that the balance of Lot 1, together with Lots 2, 3 and 4 be consolidated to form one parcel.

The offer to purchase is in the amount of \$25,000.00 plus \$100.00 toward the cost of plans and documentation. The offer is considered to be fair and reasonable, and is well substantiated by a number of recent sales of industrial property in this area. In addition, a consolidated site has the advantage of being able to support a more attractive form of development.

The direct sale of City-owned Lot 4, Block 19, D.L. 184 to the owner of abutting lots 1-3, Block 19, D.L. 184 is submitted to Council for its consideration.

In the event Council approves the direct sale, then it is recommended that Lot 4 be sold for the sum of \$25,000.00, plus registration fees, a proportionate part of the current year's taxes and \$100.00 toward the cost of plans and documentation and on the following conditions:

(continued)

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Clause No. 4 (Continued)

- (1) the dedication of a portion of the South-west corner of Lot 1 for street purposes, such portion to be determined by the City Engineer;
- (2) consolidation of the balance of Lot 1, Lots 2, 3 & 4 to form one site."

Your Board submits the foregoing report to Council for consideration. Should Council approve the direct sale of Lot 4, then

Your Board recommends the approval of the recommendation of the Supervisor of Property and Insurance.

RECOMMENDATION

5. Request for City-owned Lands --
Little People's Park

The Supervisor of Property & Insurance reports as follows:

"Reference is made to the Board of Administration, Property Matters Report of June 13, 1972 regarding the request for the use of City lands for the development of "Little People's Parks" under an Opportunities for Youth grant. Included in this report was a list of City-owned lands which the applicants wished to use for their purpose, including Lots 17 ex. R.O.W., 18 ex.R.o.W. and Lots 19 & 20, Block 285, D.L. 526, situate on the N/S 7th Ave. between Arbutus St. and C.P.R. R.o.W.

City Council, on June 20, 1972 moved that the City-owned lands involved be made available to this group subject to certain conditions. Unfortunately at the time of the original Board report it had not been possible, due to the 'Strike' situation, to make a detailed inspection of the lands involved. It has subsequently been determined that Lots 17 ex.R.o.W. & 18 ex. R.o.W., 19 & 20, Block 285, D.L. 526 are already under term lease to the Roman Catholic Archbishop of Vancouver (St. Augustine's Church) for playground purposes, such lease being on a year to year basis with a 6 months' notice of cancellation by either party.

To prevent any obvious conflict, the Property & Insurance Office representatives contacted Miss Dyan Dunsmoor, Project Co-ordinator for Little People's Park. It was arranged that they would not place any development on said Lots 17 to 20 and in lieu thereof, permission was granted for them to utilize Tax Sale Lands being Lots 18 & 19 ex. R.o.W. & Lot 20, Block 305, D.L. 526, situated on N/S 8th Ave. East of Arbutus St. and abutting the C.P.R. R.o.W.

RECOMMENDED that this matter be forwarded to City Council for information and confirmation of the substitution of City Lots 18 ex.R.o.W. & Lot 20, Block 305, D.L. 526 for City Lots 17 ex.R.o.W., 18 ex.R.o.W. and Lots 19&20, Block 285, D.L. 526.

Your Board recommends the adoption of the recommendation of the Supervisor of Property & Insurance and that the Resolution of Council dated June 20, 1972 be varied accordingly.